

The Frankfort Christian Academy Spring Bazaar
Saturday, April 28th 2018 * 10:00am-4:00pm

Thank you for your interest in the TFCA Spring Bazaar. Proceeds from booth fees will benefit The Frankfort Christian Academy. If you are interested in being a vendor for this event please read ALL of this information. Application and payments can be completed online or can be mailed to TFCA. Vendors will be assigned spots in the order that applications with payment are received.

All vendors are subject to approval from the school. We will only accept one vendor per direct sales company and vendors with the same/similar crafts may be limited. You will be contacted within a couple weeks of sending your application to let you know if your application was or was not accepted. If your application is not accepted then your vendor fee will be reimbursed. Spaces are not guaranteed until you have received the confirmation e-mail. A final e-mail will be sent to all confirmed vendors at least one week prior to the event with final set-up information and reminders.

VENDOR FEES ARE NON-REFUNDABLE ONCE YOU ARE CONFIRMED

Coffee & donuts will be served the morning of the event and we plan to have food trucks for lunch. Food trucks will be located in front of the school and will need to provide your own power, we do not have outlets outside. Food booths are allowed inside the church, please select 10x10 or 4x10 if you would like to be inside with/without electric.

This event is open and free to the public. We scheduled the vendor fair on this date because of the upcoming Teacher's Appreciation Week, Graduation, Mother's Day, etc. The TFCA Book Fair will also be open during the event. We will advertise mainly through Facebook and the school and will also have banners and signs around Frankfort. Of course the majority of our advertisement also comes from the vendors sharing the information with their own customers.

If you have any further questions please contact Cathy Mayer at this e-mail address (cathyscreationswreaths@hotmail.com).

God Bless,
Cathy Mayer – Vendor Coordinator

Vendors will be set up in the hallways, large multi-purpose room, cafeteria, and possibly the library. If you would like to be set up next to another vendor please list that on your application. You must provide everything for your booth set-up (tables, chairs, extension cord for electricity, etc). Tents can only be set up in certain locations, please make a note on your application if you plan to use a tent.

Locations for Vendor Set-up

Hallways

4x10 spaces only

up to 76 spots available

Multi-Purpose Room

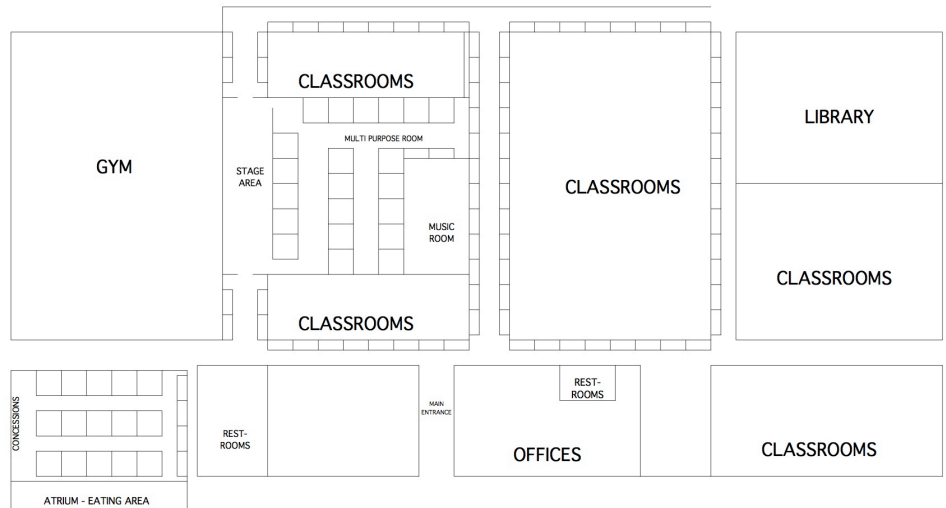
2 - 4x10 spots available

21 - 10x10 spots available

Cafeteria

4 - 4x10 spots available

15 - 10x10 spots available



Booth Fee Information (booth sizes are approximate):

10'x10' booth - \$40

4'x10' booth - \$30 (4' deep, 10' wide/across the front of the booth)

Electric - add \$5 to your booth fee

Food Truck - please provide a donation or % of proceeds to the school

Two ways to apply & pay:

ONLINE: Complete application and payment online via the TFCA website.
www.frankfortchristian.org - follow the link to TFCA SPRING BAZAAR

BY MAIL: Mail application and payment to TFCA c/o Spring Bazaar.
Instructions are on the attached application.

Set-up Information:

Friday, April 27th - 5:00-8:00pm

Saturday, April 28th - 8:00-10:00am



The Frankfort Christian Academy Spring Bazaar

1349 US Hwy 421 South - Frankfort, KY
Saturday, April 28th 10:00am-4:00pm



Name: _____ Business Name: _____

Email: _____

Phone Number: _____ Booth Size: ___ 10'x10' (\$40) ___ 4'x10' (\$30)
_____ Outdoor Food Truck (donation)

Will your booth require electricity? Yes _____ No _____ (add \$5 - limited availability)

Do you have a child or family member who attends TFCA? Yes___ No___

List types of products to be sold (jewelry, purses, handmade crafts, candles, etc):

All vendors are subject to approval. Only one vendor per direct sales company (Scentsy, Pampered Chef, etc). Similar arts/crafts vendors may be limited (wreaths, vinyl). Vendor spots are not reserved until application & vendor participation fee are received.

Spots with electricity will be assigned based on order of applications received and are limited. Vendor Participation Fee is non-refundable. You must provide everything for booth set-up (tables, chairs, extension cord, etc). Spots will be confirmed once application and payment have been received. Possible booth locations include hallways, large multi-purpose room, cafeteria, and possibly the library. If you would like to be next to a specific vendor please let us know, it is not guaranteed that requests will be granted.

Questions contact Cathy Mayer by e-mail: cathyscreationswreaths@hotmail.com

TFCA is not liable for items/property that are lost, stolen, or damaged or physical injuries.

<p align="center">BOOTH SET UP</p> <p>Fri. 4/27: 5:00-8:00pm Sat. 4/28: 8:00am</p> <p>All vendors must stay set up until 4:00pm on 4/28 (unless prior approval has been granted).</p>	<p align="center">ONLINE PAYMENT & APPLICATION</p> <p align="center">www.frankfortchristian.org</p> <p align="center">Follow the link TFCA SPRING BAZAAR to online application and payment.</p>	<p align="center">APPLICATION BY MAIL</p> <p align="center">Mail completed application and payment (check or money order made out to TFCA) to:</p> <p align="center">The Frankfort Christian Academy c/o Spring Bazaar 1349 US Hwy 421 South Frankfort, KY 40601</p>
--	--	---

School Use Only:

Date Received: _____ Approved _____ Denied _____

Payment received on: _____ (Cash Check # _____ PayPal) Amount: _____